

JOB ANNOUNCEMENT

SUMMER INTERN

Students entering their sophomore, junior, and senior year of college invited to apply!

Internships available in the following departments:

- **Human Resources**
- **Information Technology (web design)**
- **Internal Audit**
- **Media Relations**

DUTIES: Support all areas of various divisions/departments. Participate in special projects as assigned by departments/divisions.

MINIMUM REQUIREMENTS: Applicants must be entering their sophomore, junior, or senior year of college. Interest in public transit is desired. Applicants must be organized and able to work independently. Applicants must demonstrate excellent verbal and written communication skills. Applicants must have experience with Microsoft Word, Excel, and Powerpoint.

HOURLY WAGE: \$12.00-\$16.00 (based on education and work experience)

How to Apply: Resumes may be emailed as a MS Word or PDF attachment to jobs@gcrta.org. **Please indicate which internship you are applying for (Human Resources, Information Technology, Internal Audit, or Media Relations).** Employment applications and/or resumes may also be faxed to (216) 781-4483 or (216) 781-4669, and mailed to Human Resources, 1240 W. 6 St., Cleveland, OH 44113.

Resumes will be accepted until positions are filled.

AN EQUAL OPPORTUNITY / ADA EMPLOYER / A DRUG FREE WORKPLACE

Web Site Address: www.riderta.com
Announcement No.: 2011-41

E-mail: jobs@gcrta.org Job
Date: April 25, 2011

RTA