

JOB ANNOUNCEMENT

Manager – Power and Way Grade 29

DUTIES: Manages and directs the activities of the Rail District's Power and Way Department. Ensures departmental infrastructure is constructed, inspected and maintained in accordance with applicable government and industry regulations, standards, and practices. Develops, implements, and manages predictive, preventative, corrective maintenance programs, and emergency repairs for the track, traction power, signals, and communications systems, support/operating equipment, and related functions. Supervises the Power and Way maintenance staff. Oversees and monitors resources and maintains appropriate supplies, materials and equipment necessary to perform all Power and Way maintenance and related support functions. Manages ADA compliance for area(s) under jurisdiction. Responds to routine, non-routine and emergency situations on the Rail District on a 24-hour, 7-day per week basis. Works with external vendors and internal departments monitoring procurement and usage of departmental materials, equipment and supplies. Manages departmental contracts. Leads and/or participates in meetings and coordinates work efforts with Rail District and other Authority departments and staff. Ensures that occupational health and safety is maintained. Monitors and evaluates staff performance, provides feedback, coaching and/or positive contacts and performs investigations and makes disciplinary recommendations. Monitors, oversees and manages departmental Operating and Capital budgets. Assists District Director in the development of departmental budgets through data analysis, determining departmental requirements, and forecasting future needs. Ensures expenses are properly managed, processed and recorded in financial management system. Supports and participates in Rail District and Authority activities. Performs duties of a similar nature as may be required.

MINIMUM REQUIREMENTS: Applicants must have a minimum of a high school diploma. An Associate's Degree in Electrical-Electronic Engineering Technology, Civil and/or Signal Engineering is preferred. Applicants must have at least six (6) years of experience working with the construction, maintenance and repair of rail infrastructure, including, track structure, signal systems and traction power and catenary systems. Applicants must also have a minimum of three (3) years experience supervising unionized and non-unionized staff. Applicants must have excellent organizational, oral and written communication skills. Applicant must be competent with Microsoft Office Suite (Word, Excel, PowerPoint). Applicants must possess a valid Ohio Driver's License.

STARTING SALARY RANGE: \$67,864 - \$89,919 annually.

FILING OF RESUMES: Resumes must be received in the Human Resources Department of the Greater Cleveland Regional Transit Authority by fax (216) 781-4483, e-mail address: jobs@gcrta.org, or mail to 1240 West 6th Street, Cleveland, Ohio 44113. **This position will remain open until filled.**

SELECTION PROCESS: This is a non-bargaining exempt position. No Eligible list will be established. The selection process will include one or more components to demonstrate applicants' knowledge, skills and abilities in job related areas. These may include exercises such as practical demonstrations, written communications, oral interviews and/or competency assessments.

AN EQUAL OPPORTUNITY/ADA EMPLOYER/A DRUG FREE WORKPLACE

Job Grade: 29
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Web Site Address: www.rideRTA.com
Email address: jobs@gcrta.org